

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**October 14, 2019**

**REGULAR MEETING - 7:00 P.M. – J.P. CASE MIDDLE SCHOOL ROOM B-132**

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 6, 2018 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough Clerk and the Raritan Township Clerk and in each of the district schools Main Offices on December 6, 2018.

III. Roll Call

IV. Pledge of Allegiance

V. District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**  
Foster social, emotional, and academic growth in a safe and nurturing environment.  
Respect values and traditions within our families and schools.  
Strive to respond to the needs of our diverse and changing community.  
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers  
who meet the challenges of a globally competitive society.

**Every Student -Every Day -Every Opportunity**

- VI. Board Recognitions - The Board of Education is so pleased and proud to recognize our district's unsung heroes, our secretarial staff members. Each of our administrative support professionals goes above and beyond each day to support every individual in our school district, including students, staff members, families, school visitors, facility users, community members, colleagues and each other. Oftentimes, they are the first to identify a problem and seek a solution; they are quick and efficient in providing information; they consistently demonstrate poise, patience, professionalism and tact; they perform their duties with great diligence and pride; and, above all, they are the key to the effective and efficient operations of our schools and district offices. Without them, our district could not function, let alone thrive as it does, as their support, service and contributions are invaluable and deeply appreciated. On behalf of the Board of Education, we hereby recognize, acknowledge and thank the following secretarial staff members for their outstanding service to our district:

<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>
Amato	Linda	Administrative Secretary	Francis A. Desmares School
Andrews	Terry	Secretary to the Assistant Superintendent	Central Office
Assuncao	Jacqueline	School Secretary	J.P. Case Middle School
Benz	Linda	Business Office Secretary	Central Office
Blaser	Marie	School Secretary	Special Services
Bruhn	Laura	Executive Assistant to the Superintendent	Central Office
Carmon	Jodi	Administrative Secretary	Robert Hunter School
Carnovale	Kathy	Payroll/Benefits Coordinator	Central Office
Chambers	Wendy	School Secretary	Robert Hunter School
Cocuzza	Madeline	Administrative Secretary	J.P. Case Middle School
Corrado	Darcy	Accounts Payable/Computer Coordinator	Central Office
Diliberto	Deborah	School Secretary	Barley Sheaf School
Dominguez	Alicia	School Secretary	Reading-Fleming Intermediate School
Eckert	Kaitlyn	Health Office Secretary	J.P. Case Middle School

England	Sharon	Administrative Secretary	Barley Sheaf School
Fitzsimmons	Lisa	Administrative Secretary	Copper Hill School
Foster	Urmi	Health Office Secretary	Reading-Fleming Intermediate School
Frischia	Elvira	School Secretary	Special Services
Grabowich	Christine	Administrative Secretary	Special Services
Hilgen	Janice	Personnel Secretary	Central Office
Kendzulak	Nancy	Curriculum Secretary	Central Office
Marsh	Danielle	School Secretary	Special Services
Mullen	Kellie	Guidance Secretary	J.P. Case Middle School
Parisi	Kim	Secretary to the Business Administrator	Central Office
Picchio	Matilda	School Secretary	Francis A. Desmares School
Pollack	Christine	School Secretary	J.P. Case Middle School
Roethke	Melinda	Payroll Secretary	Central Office
Schnitzer	Jane	School Secretary	Francis A. Desmares School
Thornton	Kathleen	Administrative Secretary	Reading-Fleming Intermediate School
Vaccaro	SueEllen	Guidance Secretary	Reading-Fleming Intermediate School
Van Lieu	Krystle	School Secretary	Copper Hill School
Zullo	Coleen	Personnel Coordinator	Central Office

VII. Superintendent's Report - Referendum Update  
 - Presentation of Results of the 2018-2019 New Jersey Student Learning Assessment

VIII. Approval of Minutes – Executive Session – October 2, 2019  
 Regular Meeting – October 2, 2019

IX. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

**A. PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – October 17, 2019**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval to accept the resignation of the following staff member(s) for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Chalikis	Thea	JPC	Family & Consumer Sciences - Sewing	Retirement	January 31, 2020

2. Approval for the following staff member(s) to receive a \$1,000 annual salary adjustment for obtaining National Board Certification in their respective area, as per the FREA agreement, for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	National Board Certification
1.	Croasdale	Shannon	BS	Speech Pathologist	National Board Certified in Speech Pathology

3. Approval to amend the salary of the following staff member(s) for advancement on the salary guide, for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	From:	To:	Effective Date
					Salary/Degree/Step	Salary/Degree/Step	
1.	Ellenberg	Kelley	JPC	Grade 7-Math	\$56,725/BA/5	\$57,800/BA+15/5	January 1, 2020

4. Approval to amend the August 26, 2019 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Gonzalez	Kristen	CH	Kindergarten Autism	Maternity	Disability	September 23, 2019-October 22, 2019
						FMLA	October 23, 2019-January 22, 2020
						Unpaid	January 23, 2020-February 25, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Gonzalez	Kristen	CH	Kindergarten Autism	Maternity	Disability	September 23, 2019- <b>November 1, 2019</b>
						FMLA	<b>November 2, 2019-January 31, 2020</b>
						Unpaid	<b>February 1, 2020-February 26, 2020</b>

5. Approval to amend the August 26, 2019 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Julian	Megan	JPC	Grade 8 Social Studies	Maternity	Disability	November 18, 2019-January 10, 2020
3.	Thompson	Toni Ann	RFIS	Resource Center	Maternity	Disability	November 18, 2019-January 15, 2020
						FMLA	January 16, 2020-March 31, 2020

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Julian	Megan	JPC	Grade 8 Social Studies	Maternity	Disability	November 18, 2019-January 10, 2020
						FMLA	<b>January 11, 2020-January 23, 2020</b>
3.	Thompson	Toni Ann	RFIS	Resource Center	Maternity	Disability	<b>November 21, 2019</b> -January 15, 2020
						FMLA	January 16, 2020-March 31, 2020

6. Approval to amend the October 2, 2019 motion:

for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Gutierrez	Anniely	BS/CH	K-4 Elementary Teacher (Fluent in Spanish)	Maternity	Disability	November 1, 2019 - November 29, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
2.	Gutierrez	Anniely	BS/CH	K-4 Elementary Teacher (Fluent in Spanish)	Maternity	Disability	<b>October 7, 2019 - October 29, 2019</b>

7. Approval for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Guerrero	Jamie-Lynn	RH	ESL	Maternity	Disability	January 27, 2020 - February 14, 2020
2.	Meyer	Misti	JPC	Grade 7 LA	Medical	Disability	October 22, 2019 - November 4, 2019
3.	Rosengarden	Melanie	RFIS/ JPC	.6 FTE School Nurse	Medical	Disability	November 5, 2019 - January 3, 2020
4.	McGovern	Susan	FAD	ESL	Medical	Disability	October 25, 2019 - November 6, 2019

8. Approval to employ the following leave replacement(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/ Step	Certification/ College
1.	Brown	Deirdre	RFIS	School Counselor/ Heather Albanese	December 2, 2019- March 30, 2020	Sub Per Diem Rate (Day 1-20) \$58,300 (prorated)/ MA/1 (Day 21+)	School Counselor/ Gwynedd Mercy University, Rutgers University
2.	Sheehan	Wendy	RFIS	Resource Center/ Toni Anne Thompson	November 14, 2019, November 22, 2019 - April, 1, 2020	Sub Per Diem Rate (Day 1-20) \$55,025 (prorated)/ BA/1 (Day 21+)	Elementary School Teacher in Grades K-6, Teacher of Students with Disabilities/Rider University

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval to employ Martin **Dowling** as a JV Boys Basketball Coach at J.P. Case Middle School during the 2019-2020 school year, at a rate of \$30.62 per hour for a maximum of 120 hours, pending fingerprints, background check and health exam.

#### All Staff – Additional Compensation

10. Approval to employ the following staff member(s) for extra compensation during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate/Stipend
1.	Cagenello	Stacey	JPC	Coach - Varsity Girls Basketball	168 hrs.	\$30.62/hr.
2.	Hallock	Patrick	JPC	Coach - Varsity Boys Basketball	168 hrs.	\$30.62/hr.
3.	Ibach	Benjamin	JPC	Coach - JV Girls Basketball	120 hrs.	\$30.62/hr.
4.	Mele	Kristin	JPC	Coach - Varsity Cheerleading	168 hrs.	\$30.62/hr.
5.	Benack	Daniel	RFIS	CPR/AED-ERT	3 hrs.	\$33.78/hr.
6.	Skibba	Jennifer	RH	To assist a student with an IEP to attend clubs	10 hrs.	\$30.62/hr.

**Substitutes**

11. Approval to employ the following applicant(s) as substitute(s) during the 2019-2020 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Galarza	Elizabeth
2.	Reilly	Rebecca
3.	Zobebe	Eleanora

**Field Placement**

12. Approval for the following students from Westminster Choir College to complete their practicum from October 22, 2019 through December 20, 2019 pending health exam:

Item	Last Name	First Name	Loc.
1.	Hartwell	Jonathan	JPC
2.	Lucado	John	JPC
3.	Noonan	Joel	JPC
4.	Williams	Sarah	JPC

13. Approval for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
1.	Francese	Angelina	The College of New Jersey	Student Teaching	Heather Faherty/Teacher/JPC	October 21, 2019 - December 20, 2019

**B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – October 16, 2019**

1. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Agabiti	Joseph	JPC	QSAC Curriculum Compliance Committee	500 shared hrs.	\$33.78/hr.
2.	Cook	Diane	CH			
3.	Corson	Seth	JPC			
4.	Hennessy	Elizabeth	RFIS			
5.	Klein	Lea	FAD			
6.	Vala	Susan	RFIS			
7.	Johnson	Kaitlin	RH	RH ESL Learning Lab Training	2 hrs.	\$33.78/hr.

2. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2019-2020 school year. If alternate(s) are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Blampey	Zoey	RH	RH ESL Learning Lab	20-241-100-100-000-00-20	80 shared hrs.	\$30.62/hr.
2.	Johnson	Kaitlin	RH				
3.	Petronis	Morgan	RH				
4.	Ewing	Colleen	RH	RH Literacy Learning Club	20-232-100-100-001-03-20	80 shared hrs.	\$30.62/hr.
5.	Marino	Jennifer	RH				

6.	Kubu	Stephanie	RH	ESL Newcomer Academic Support Program	20-232-100-100-001-03-20	40 shared hrs.	Hourly not to exceed \$40
7.	Kubu	Stephanie	RH	ESL Newcomer Academic Support Program Training	20-232-200-100-000-03-20	3 hrs.	\$33.78/hr.
8.	Garza	Taylor	FAD	ESL Newcomer Academic Support Program	20-232-100-100-001-05-20	40 shared hrs.	Hourly not to exceed \$40
9.	Lizana	Esteban	FAD	ESL Newcomer Academic Support Program			
10.	Thompson	Carla	FAD	ESL Newcomer Academic Support Program			

3. Approval of the following field trip(s) for the 2019-2020 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost not to exceed	Funding Source
1.	Grade 7-8 Student Council	JPC	NJASC Conference, Jackson, NJ	May 27, 2020	Registration and Transportation Costs	Students participating
2.	Grade 4	RH	Da Vinci Science Center, Allentown, PA	June 11, 2020	\$2,145.50	PTO
3.	Grade 1	RH	Mine Brook Park, Flemington, NJ	June 11, 2020, rain date June 18, 2020	\$720	PTO

4. Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2019-2020 school year.

Item	Donation	Donor	Value	Location
1.	Churchville Nature Center Lenape Life Assembly	PTO	\$720	BS
2.	Living Voices: The New American Assembly	PTO	\$850	BS
3.	Academy of Natural Sciences: Amazing Adaptations Assembly	PTO	\$350	BS
4.	Academy of Natural Sciences: Everybody Needs a Home Assembly	PTO	\$475	BS
5.	Author Visit, Sarah Weeks	PTO	\$2,650	BS
6.	STEM Green Power USA Electric Car Team Supplies	Burlington Coat Factory Adopt a School Program	\$1,000	JPC
7.	John Halligan Presentation	PTO	\$2,500	JPC
8.	Eyes of the Wild: Wallaby Tales Assembly	PTO	\$300	RH
9.	Philadelphia Zoo on Wheels Assembly	PTO	\$425	RH
10.	Young Author's Day Assembly	PTO	\$995	RH
11.	Spanish Honor Society Presentation	Hunterdon Central High School Students	No cost	RH
12.	96 Tables	Fleetwood Furniture	\$20,000	FRSD

5. Approval for Ryan Fisher, Caryl Harris and Nathan Charron from goHunterdon to visit Barley Sheaf Elementary School during the 2019-2020 school year to present and implement pedestrian, bike, and walk to school initiatives. There is no cost to the district.

6. Approval to amend the September 9, 2019 motion:

to approve the following field trip(s) for the 2019-2020 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost not to exceed	Funding Source
10.	Grade 5	RFIS	Walking trip to Morales Park for the Raritan Headwaters Environmental Program	May 27-28 and June 1-5, 2020, rain dates June 8-9, 2020	\$3,900	PTO

to read:

Item	Grade/ Group	School	Destination	Anticipated Date	Cost not to exceed	Funding Source
10.	Grade 5	RFIS	Walking trip to Morales Park for the Raritan Headwaters Environmental Program	May 27-28 and June 1-5, 2020, rain dates June 8-9, 2020	\$3,900	<b>Funded by District</b>

**C. FACILITIES/OPERATIONS/SECURITY – Dennis Copeland, Chairperson, Next Meeting – October 16, 2019**

1. Approval for Copper Hill Elementary School to dispose of a damaged bulletin board, no longer useable and is not required as a trade-in or a replacement purchase for the 2019-2020 school year.
2. Approval to accept a \$2,500 donation from the Hunterdon County Prosecutor's Office, to support security resources.

**D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – November 4, 2019**

1. Approval to accept the report of the school bus evacuation drills conducted pursuant to N.J.A.C. 6A:27-11.2, as attached.

**E. FINANCE – Jessica Abbott, Chairperson, Next Meeting – October 17, 2019**

1. Approval of the attached agreement with Business Plans, for the Employee Benefit Statement Service, at an amount not to exceed \$3,600.
2. Approval to award Kyocera, under State Contract #G2075/40465, for 60 months at Barley Sheaf School, in the amount of \$741.32 monthly.

**F. POLICY – Marianne Kenny, Chairperson, Next Meeting – Policy - October 15, 2019**

**G. SPECIAL EDUCATION – Susan Mitcheltree, Chairperson, Next Meeting – October 15, 2019**

1. Approval to amend the June 10, 2019 motion:

to employ the following independent contractor(s) during the 2019-2020 school year, pending criminal history, background check, business registration/license review and health exam, as follows:

Item	Last Name	First Name	Provider/Service	Loc.	Rate	Effective Date
2.	Romeo	Diane	Summer Tutoring	SS	\$60 per hour, maximum of 12 hours	July 1, 2019-August 8, 2019

to read:

Item	Last Name	First Name	Provider/Service	Loc.	Rate	Effective Date
2.	Romeo	Diane	Summer Tutoring	SS	\$60 per hour, maximum of 12 hours	July 1, 2019- <b>August 15, 2019</b>

2. Approval to amend the June 24, 2019 motion:

for Mountain Lakes Board of Education to provide Teacher of the Deaf services for the following students during the 2019-2020 school year.

Item	Student ID	Amount
5.	7618116718	\$3,200.00

to read:

Item	Student ID	Amount
5.	7618116718	\$640.00

3. Approval to appoint the following Teacher Assistant(s) contracted through the Hunterdon County Educational Services Commission, as indicated below, during the 2019-2020 school year, as follows:

Item	Last Name	First Name	Location	New/Replacement
1.	Budnick	Kyle	JPC	New
2.	Case	Robyn	CH	Replacement
3.	Gordley	Jill	CH	Replacement
4.	Hatfield	Christine	JPC	Replacement
5.	Heitkamp	Daniel	RH	Replacement
6.	Munoz	Stella	RFIS	Replacement
7.	Reich	Dawn	FAD	New
8.	Remela	Gehan	RFIS	Replacement
9.	Tolatta	Alexander	JPC	New
10.	Youssef	Engy	RH	Replacement

## H. MISCELLANEOUS (INFORMATION-ACTION)

### Information

1. Drills to date for the 2019-2020 School Year:

Month	Fire Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/12	09/23	09/12	09/09	09/16/19	09/12
Month	Security Drills					
	<i>BS</i>	<i>CH</i>	<i>FAD</i>	<i>RH</i>	<i>RFIS</i>	<i>JPC</i>
September	09/20	09/18	09/20	09/10	09/12/19	09/17

### Action Items

1. Approval for Caroline **Juel**, local artist, to visit the Reading-Fleming Intermediate School after-school Art Club and Pottery Club as a guest artist during the 2019-2020 school year, at no cost to the District.
- X. Correspondence
- XI. Old Business
- XII. New Business
- XIII. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- XIV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: **HIB**
- Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- Matters concerning negotiations, and specifically: \_\_\_\_\_
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: \_\_\_\_\_
- Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/**will not** return to open session to conduct business at the conclusion of the executive session.

XV. Adjourn

2019 Board Meetings

October 28

November 12 & 25

December 16